



State of Wisconsin

Governor's Committee for People with Disabilities

1 West Wilson Street, Room 551
Post Office Box 2659
Madison, WI 53701-2659

Telephone: 608-266-3118

Fax: 608-267-3203

Web: <https://gcpd.wisconsin.gov>

Governor's Committee for People with Disabilities Executive Committee Meeting Minutes

Wednesday, May 22, 2019
10:00 AM to 11:30 AM

Action Items and Motion Items

Action Items

1. **Action Item:** DHS staff support will create the draft quarterly meeting agenda and send it to the Executive Committee for review.

Motion Items

1. **Motion Item:** A motion was made by Ben Barrett to approve the agenda. The motion was seconded by Nancy Leipzig. Motion carried
2. **Motion Item:** A motion was made by Ben Barrett to approve the January Executive Committee meeting minutes. The motion was seconded by Nancy Leipzig. Motion carried.
3. **Motion Item:** A motion was made by Ben Barrett to adjourn the meeting. The motion was seconded by Ramsey Lee. Motion carried.

Meeting Minutes

I. Welcome and Introductions

Welcome and introductions by: Sandy Popp, Chairperson

Committee members present: Ben Benjamin, Ramsey Lee, Nancy Leipzig, and Sandy Popp.

Committee members absent (excused*): David Morstad*.

DHS staff support present: Sara O'Donnell, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR).

Meeting Called to Order

II. The meeting was called to order at 10:06 AM by Sandy Popp, Chairperson.

The meeting was available via teleconference and made available by calling 608-316-9000 and using the participant code of 7867816. The meeting was also available via Skype for Business <https://meet.dhs.wisconsin.gov/maia.stitt/S200DH93>.

III. Review and Approve the Agenda

- A motion was made by Ben Barrett to approve the agenda. The motion was seconded by Nancy Leipzig. Motion carried. See Motion Item 1.

IV. Review and Approve January Executive Committee Meeting Minutes

- The Executive Committee reviewed the January Executive Committee meeting minutes.
 - A motion was made by Ben Barrett to approve the January Executive Committee meeting minutes. The motion was seconded by Nancy Leipzig. Motion carried. See Motion Item 2.

V. Review of March Quarterly Meeting Minutes Including Action Items

- The Executive Committee reviewed the list of action items assigned at the March quarterly meeting. The items below still need to be completed.
 - The GCPD State Use Subcommittee has not set any meeting dates, but the next State Use Board meeting is scheduled for July 17 and Nancy Leipzig plans to attend.
 - Sandy Popp contacted Nicole Everson about serving on a GCPD subcommittee, but did not receive any response. DHS staff support shared that Nicole Everson chose to step down as the CDHH representative and that Tom O'Connor would be the new representative.
 - Sandy Popp and David Morstad have not yet drafted an invitation letter to send to the Governor, Lieutenant Governor, and Secretary Palm.
 - Sandy Popp will draft an invitation letter to Secretary Palm requesting a meet and greet, DHS organizational update, explanation of priorities for the next four years, and input on what type of feedback she would like GCDP to provide her and how they can help assist her to meet the agency's priorities.
 - The Executive Committee would still like to have the Competitive Integrated Employment presentation at the June quarterly meeting. Nancy Leipzig offered to be one of the presenters and give an update from the viewpoint of managed care organizations. The other two presenters would be Sarah Lincoln and a representative from DHS.
 - The Executive Committee would still like to invite Erin Fabrizius to attend the June quarterly meeting and provide another budget update. Sandy Popp will contact her.
 - Sandy Popp contacted Cassi Fenili but needs to follow up again to see who the contact should be for the DHS liaison. She will also ask for an update on membership applications that have been submitted (at least for the individuals they are aware of).

VI. Public Comment on Issues Affecting People with Disabilities

- There were no comments received from members of the public.

VII. Determine Remaining 2019 Executive Committee Meeting Schedule

- Thursday, August 22, 2019, at 1:00 p.m. to 2:30 p.m.
- Thursday, October 31, 2019, at 1:00 p.m. to 2:30 p.m.

VIII. Update on Governor's Committee for People with Disabilities Letter to the Governor on Re-Procurement of the Non-Emergency Medical Transportation (NEMT) Program

- Sandy Popp shared Secretary Palm's response letter with members of the Executive Committee. Together, they reviewed her responses to each of the recommendations that GCPD had suggested.
- Ramsey Lee shared an email with the Executive Committee that posed a question from the NEMT broker Medical Transportation Management (MTM). MTM is looking to gather feedback on what they can do to illustrate further their commitment to furnishing non-essential medical transportation to the various communities; particularly those with disabilities. How could MTM further reduce community barriers?
 - The original recommendations provided by GCPD highlight areas for improvements.
- The NEMT Advisory Council is open to the public and anyone can attend.

IX. Discuss Agenda Items for June 26, 2019 Quarterly Meeting

- Standing Agenda Items
 - Welcome and Introductions
 - Review and Approve June Quarterly Meeting Agenda
 - Review and Approve March Quarterly Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities
 - Updates on GCPD Subcommittees
 - Employment
 - Transportation
 - Liaison and Council Updates
 - Request written submissions ahead of time from liaisons.
 - Working Lunch – Update on the GCPD Work Plan (2018-2021)
 - Next Steps and Discuss Agenda Items for September 2019 Quarterly Meeting
- Additional Agenda Items
 - Welcome and introductions with Secretary Palm (allow 30 minutes in the morning).
 - State budget update from Erin Fabrizius (allow time in the afternoon).
 - Competitive Integrated Employment presentation with Nancy Leipzig, Sarah Lincoln, and DHS guest (allow time in the afternoon).

- DHS staff support will create the draft quarterly meeting agenda and send it to the Executive Committee for review. See Action Item 1.
- For the September quarterly meeting, the Executive Committee would like to consider inviting Ellie Hartman back to provide additional updates on the PROMISE project. They also discussed inviting someone who could provide an overview of electronic visit verification (EVV).

X. Adjourn

- A motion was made by Ben Barrett to adjourn the meeting. The motion was seconded by Ramsey Lee. Motion carried. See Motion Item 3.

The meeting adjourned at 11:10 AM.

DRAFT